



OSU Rural Health Medical Education
Connecting to Video Conferences through Codian Bridge (OSUTMBRIDGE)

Sites inside the OSU Telemed network: **192.168.168.74**
(Durant, Idabel, Miami, Poteau, OKC, & Laptops with an OSU Telemed & DL "SonicWall" VPN connection)

Outside sites dial: **164.58.163.74**
(Tulsa Phoenix Bldg, Ardmore, Elk City, Enid Residency Clinic, Cameron, Carl Albert, NWOSU, etc.)

Use the 'Directory' entry first, or otherwise, use above numbers to "manually" dial the call.
When typing ip address: for period or dot, use the right directional arrow on the remote.
to delete or backspace, use left directional arrow.

While connected, keep microphone muted unless speaking.

After dialing the correct number, you will be connected to the auto attendant.
Follow the instructions below to connect to your meeting:

- Press "Far" camera control button on your remote
- Use the up arrow key on remote to scroll up choices to:
"RURAL HEALTH MED ED #1" (for Rural Clinic) or #2 (for Community Clinic)
- Press the Right Arrow button on the remote
- Enter the conference pin with the # symbol before & after: **#678#**

You will then be connected to the conference. The attendant will notify you if you are the first participant connected. You will hear a tone when other participants arrive. Mute microphone when not speaking. Use "Near" camera to position self in view. Use "Far" camera with right and up directional arrows to cycle location views [split screens] or to view speaker in large picture. When the meeting is over, hang up to end the call.

Laptops:

In the PVX Polycom software window, use the mouse pointer: Select the "Directory" button on right, double-click entry for OSU Codian Bridge. Select tab "Controls" on bottom right to use directional arrow down to Rural Health Med Ed #1, then use right arrow. Select tab marked "Keypad" to click # symbol and pin number 678, then # symbol again. The "PIP" button will place or remove view of self in picture. Press "Mute" button when not speaking. (If a site is hearing echo, use headset and keep mic in "on" position.)

Test connection before day of laptop use. Call RH Coordinator first to arrange test.

Laptop Troubleshooting: When the laptop boots into Windows, you should see the VPN connection window box and the Polycom software window (this takes several minutes.) If you see a window box with "Phonebook Entry" then you do not have an active connection or the bandwidth is too low to connect to the bridge from your site.