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| √ | Rural Clinic Rotation: Sign, date, and return during Orientation. A copy will be provided for your reference. Signature _____ Phone Number _____ Date _____ |
| Rural Clinic Checklist: | |
| required | Read online syllabus Centernet/ students/ OMS III & IV/ Rural Clinic/ |
| required | 100% attendance |
| 5% | Didactics: Attendance/Participation |
| 5% | Kids in Health Presentation (See AHEC Coordinator for details) |
| 5% | Planned Community Experiences (See AHEC Coordinator for details) |
| 5% | Article/Pictures of Rural Experience |
| 15% | Procedure/Skills Card |
| 15% | Case Presentations |
| required | Student's Site Evaluation (Student completes online) |
| 50% | Performance Evaluation (Preceptor completes online) |
| required | AHEC Evaluation (Student completes online) |
| Rural Clinic Detailed Instructions: | |
| <p>Schedules: 100% Attendance is required. Your schedule is through the doctor and should fall within the handbook guidelines. Any absence must be approved by the preceptor, in advance when possible, and make-up may be required. You must then complete the Exception to the Rotation Form and fax it to 582-8938 (or e-mail it to ruralhealth.clerkship@okstate.edu). If your preceptor will be out of the office or there are problems on your rotation notify your OSU Regional Coordinator immediately. You must be supervised by a pre-approved physician (DO or MD, not a Physicians Assistant, Nurse Practitioner, Nurse, etc.) Centernet/ students/ OMS III & IV/ Rural Clinic/ Forms and Evaluations/ General Forms/ Exception to the Rotation Form</p> | |
| <p>Weekly Didactics (5%): The 2nd and 3rd Wednesday of every month will be Rural Clinic Didactics from 8:00 to 10:00 a.m. unless notified of a change in time. Locations and speakers provided by the OSU Regional Coordinators. Notify your OSU Regional Coordinator as soon as possible if you must miss a didactic session. Laptops: Contact your OSU Regional Coordinator or Debra Black at 918-584-4387 to do a TEST CONNECTION at least A DAY OR TWO BEFORE USING THE LAPTOP or if you need assistance connecting</p> | |
| <p>Kids in Health Presentation (5%): As part of your required presentation skills training, you will be representing OSU-COM and presenting to a local middle school or high school. Location, time, and topic vary and will be arranged by the AHEC Coordinator in your area. This will be discussed in more detail at the Group Orientation.</p> | |
| <p>Planned Community Experience (5%) As part of the planned rural experience you will have an opportunity to share information about OSU-CHS, the College of Osteopathic Medicine, and what it means to be an Osteopathic medical student as you learn more about the community. Activities vary from site to site. Examples: volunteer at Free Clinic, speak at a Chamber of Commerce meeting. This will be discussed in more detail by the AHEC Coordinators during the Group Orientation.</p> | |
| <p>Procedures/Skills Cards (15%): Have the physician initial, date and enter level for each procedure/skill in which you Observe, Assist, or Perform. Use the blanks to enter any procedures or skills not listed. Complete information for each supervising physician. Start with a new card for each rotation. Use as many cards as needed. Minimum of 5 entries are required. Highly encouraged to use for all rotations. Competency Report with results will be provided after your last rotation prior to graduation.</p> | |
| <p>Interactive Laptop Computers: Computers reset to default when turned off so store all your information on the Travel Drive or you will lose it. Test connection at least a day before the first use. Call OSU Regional Coordinators to test connections and to resolve problems. If the OSU Regional Coordinators are not available please call Debra Black in the Center for Rural Health Office at 918-584-4387. Be sure to turn off microphone unless you are speaking! Centernet/ students/ OMS III & IV/ Rural Clinic/ Forms and Evaluations/General Forms</p> | |
| <p>Article/Picture (5%): A one-page summary of the rural experience is required. Include any appropriate pictures (no copyrighted pictures please). Article should contain your first and last name, your rotation, location, preceptor's name and information about any community experiences. Include the following at the bottom of your article: "I give OSU-CHS and/or the Center for Rural Health permission to publish my article and/or photos" along with your signature and date. Permission/signatures are needed for anyone in your picture. E-mail it to ruralhealth.clerkship@okstate.edu (Due the end of the month)</p> | |

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| <p>Case presentations (15%): Scheduled on the last Wednesday of every month starting at 8:30 a.m. Students will present to the Phoenix Building in Tulsa for grading. Power Point should be in the SOAP format, include local resources and be no longer than 15 minutes in length. Wear your white coat. Send an electronic copy of the PowerPoint no later than 3:00 p.m. the day before the presentation to ruralhealth.clerkship@okstate.edu. Do not move or change settings on the distance learning equipment. Begin connecting 15 minutes before presentation, if you need assistance with connecting or loading your PowerPoint contact the OSU Regional Coordinator for your area. Guidelines and Tips for Case Presentation and Instructions for dialing the Codian Bridge are on the website. Centernet/ students/ OMS III & IV/ Rural Clinic/ Forms and Evaluations/ Videoconferencing Presentation. Case Presentations will be covered in detail at the Group Orientation.</p> | | | |
| <p>Online Student Performance Evaluation (50%): (Due the end of the month) All evaluations must be done using the new web-based EMS system using any computer with Internet access. Instructions are available online at Centernet/ students/ OMS III & IV/ Rural Clinic/ Forms and Evaluations/ Student Performance Evaluation: Instructions/Link To login to the Online Education Management System (E-Value), go to https://www1.ems-webs.com/oklahomast/ If the preceptor needs assistance they should call the OSU Regional Coordinator in their area (contact information is listed below).</p> | | | |
| <p>Online Site Evaluation: (Due the end of the month) Up to 10 points will be deducted if all paperwork is not in our office by 12:00 midnight on the 7th of the following month. Instructions are available online at Centernet/ students/ OMS III & IV/ Rural Clinic/ Forms and Evaluations/ Student Site Evaluation: Instructions/Link. To login to the Online Education Management System (E-Value), go to https://www1.ems-webs.com/oklahomast/ If you need assistance call your OSU Regional Coordinator listed below. Please be honest and detailed and do not leave any area blank. This documentation is used to make changes.</p> | | | |
| <p>Documentation: Be sure to bring HIPAA Certification (381-0134), Immunization Records , Current TB Results, Proof of Health Insurance, Letter of Good Standing (provided at orientation), Background Checks, etc. Call site to see if other documents are needed at least 2 weeks prior to rotation.</p> | | | |
| <p>Flash Drives: Complete the online Student Information Form before the Orientation. A Center for Rural Health flash drive will be given to you (yours to keep) to store all Rural Rotation Presentations and handouts on. Go to Centernet/ students/ OMS III & IV/ Rural Clinic/ Forms and Evaluations/ General Forms/ Student Information Form</p> | | | |
| <p>Notes: CHECK EMAIL OFTEN, return phone calls promptly, dress professionally with proper ID and present yourself professionally, remember you represent yourself, the college, OSU, and the Osteopathic Profession.</p> | | | |
| <p>OSU-CHS COM Contact Information Course Coordinator, Associate Dean of Rural Health Director of Rural Medical Education</p> | | <p>William Pettit, D.O Vicky Pace</p> | |
| <p>Tulsa Coordinator SW Region – Lawton SE Region - Durant NW Region - Enid NE Region - Tahlequah Rural Health Admin Assistant II Technical Support (Videoconferencing and Laptops)</p> | | <p>Sherry Eastman Augelica Burrell Kelby Owens Kelly Davie Xan Bryant Debra Black 1st- Regional Coordinator 2nd- Debra Black 3rd- Debbie Martin</p> | |
| | | <p>Office: 918-584-4310 Office: 918-584-4332 Cell: 918-960-0274 or 918-260-8854 Office: 918-584-4375 Cell: 918-401-0073 Cell: 918-401-0273 Cell: 918-401-0274 Cell: 918-401-0074 Office: 918-584-4387 Cell: 918-688-4770</p> | |
| <p>AHEC Contact Information: OKAHEC Program Office-Tulsa SW AHEC Office - Lawton SE AHEC Office - Poteau NW AHEC Office - Enid NE AHEC Office - Tulsa</p> | <p>Morgan Farquharson Jenny Breeden Pam Shepard JaRae Puls Eugene Johnson</p> | <p>Office: 918-582-1989 580-581-2792 918-647-8611 580-213-3171 918-595-8457</p> | |