Course Evaluation Policy

Students are required to submit an online course evaluation for each course. Course evaluations will be made available online only beginning one week prior to the last day of the course, and will remain open until one week after the last day of the course. **If an evaluation is not submitted by noon one week after the last day of the course, the student could be assigned a “needs improvement” non-cognitive grade.** The evaluation will be sent via students’ Okstate e-mail address and will appear in their inbox as `chs.courseevaluation@okstate.edu` via surveymonkey.com. All course evaluation submissions remain anonymous. If a student needs the evaluation re-sent or encounters any issues, they should contact Brandy Close, Director of Curricular Affairs, Instructional Design, and Academic Technologies (`brandy.close@okstate.edu` or 918-561-8473).